

Pfaff Chat: How do I participate in the new Pfaff Chat format?

Each time you wish to participate in a Pfaff Chat, you must register in order to be accepted by the system.

- ★ Registration will open on the second Tuesday of every month.
- ★ To register log into <http://pfaffusa.webex.com>
- ★ For the Pfaff chat, there will be two sessions. The session times are 7:00pm - 8:00 pm and 8:15-9:15 pm. Please register for only one session.
- ★ Registration is pending until the meeting host accepts registration. If your registration is accepted, you will receive a confirmation letter which will include the meeting link and the password for the event. Please note, that until you receive an acceptance letter, you are not registered for the chat.
- ★ If the session is full, you will be notified that the event is full and you will be added to a waiting list.
- ★ The username and password that you use on www.pfaffusa.com has nothing to do with the registration for Pfaff Chat. Your username and password grants you special access to pages such as Pfaff Club, Free Designs, and the transcripts and lessons from Pfaff Chat that are posted after the chat.

To Start your Chat session:

It is important first to link to the site listed in your confirmation email.

The session will open 5 minutes prior to the start of the Chat. Please do not log in early.

After you have logged in, you will see a box with the conference call information. Please call this number after logging into the Chat.

Enjoy the Chat!